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Watson ACT 2602

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ABN: 42 825 007 613

N. Kerin Lic. Agent

Thankyou for applying for a property with En Vogue Property Management.

In order to ensure a smooth application process we have provided the following information.

- Please complete the application form thoroughly so it can be processed as quickly as possible. Incomplete applications will not be processed.
- If there is more than one applicant over the age of 18 applying for the property, a separate application must be submitted for each applicant.
- Please ensure that you attach a copy of photographic identification, such as a drivers licence as well as a copy of your latest pay slip.
- Once your application has been processed you will be advised of the outcome. Allow approximately 24 hours for your application to be processed.
- Fax or email your application to Fax: 02 6161 1280 email: envogue@netspeed.com.au

If your application is successful:

- ✓ You will be requested to sign the tenancy agreement and pay a bond equal to 4 weeks rent as soon as possible, by direct deposit to
Account Name: En Vogue Trust account
BSB: 112-879
Account: 0414 88364

The property will remain on the market until the bond is paid and the tenancy agreement is signed.

Keys will be available for collection on the tenancy start date.

TENANCY APPLICATION FORM

Property Address:		Date internal inspection occurred:
Date to occupy:	Length of tenancy required:	
No. persons occupying property:	Pets: Yes/No	Shared Tenancy: Yes/No
Children's Names & Ages:		
Names of other applicants:		
<i>I agree that if I am offered the property that I will pay \$ _____ per week (paid calendar monthly)</i>		

Applicants Personal Details		
Full Name:	DOB:	
Current Address:		
Phone Work:	Home:	Mobile Number:
Email:	Citizenship:	
Drivers Lic. + State:		<i>(Photocopy MUST be supplied with application)</i>
Vehicle Registration:	State:	

Employment Details		
Occupation:	Position:	
Employers Name:	Employers address:	
Supervisors name:	Phone Number:	
Length of employment:	Annual Salary (gross):	
Employment status: Fulltime / Part time / Casual / Contractor		

Next of Kin (Not living with you)		
Name:	Relationship:	
Address:		
Home Phone:	Mobile:	Work:

If not currently renting, please specify current situation:

(Own, currently selling, boarding, live at home etc)

Rental History (Address of last 2 rented properties)**Property 1**

Why are you leaving current property:

Current Address:

No. Occupants:

Weekly rent paid:

Rented from : to

Lease expiry:

Name of agent/landlord:

Phone:

Address of agent/landlord:

Property 2

Why you vacated property:

Address:

No. Occupants:

Weekly rent paid:

Rented from: to

Lease expiry:

Name of agent/landlord:

Phone:

Address of agent/landlord:

Three Personal references

Name:

Home:

Work:

Name:

Home:

Work:

Name:

Home:

Work:

Emergency contact (other than next of kin)

Name:

Relationship:

Address:

Contact no:

Read Privacy Act 1988 Collection Notice and Acknowledgements

PRIVACY ACT 1988 COLLECTION NOTICE

The personal information the prospective tenant provides in the application or that which is collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. The personal information collected about the Applicant in this application may be disclosed during the course of the tenancy for the purpose for which it was collected, to other parties, including the landlord, referees, financial institutions, tradespeople, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the Agent and/or landlord. If the Applicant enters into a Residential Tenancy Agreement and if the Applicant fails to comply with their obligations under that Agreement that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to other parties, including those referred to above. The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act 1988. If the Applicant would like to access his/her personal information held by the Agent, they can do so by contacting the Agent at the address and contact numbers contained in this application. The applicant can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

I give Permission for En Vogue Property Management to conduct application checks at their discretion for the sole purpose of establishing my suitability to enter into a tenancy agreement for this property.

I declare that I am not bankrupt or undischarged bankrupt and affirm that the above information is true and correct. If you have been bankrupt please state in Comments. I acknowledge that I will make no claim or demand nor commence litigation against the lessor or their agent should the premises be found to be unavailable or rented to another applicant. I understand that my application may be declined without a reason being provided.

I acknowledge, that the property will be supplied in its current condition with no further changes unless advised by agent. If the property has lawns/gardens it is my responsibility to maintain them including watering.

I have inspected the property and the information contained in this application is true and correct.

The rental to be paid is within my means. I undertake to pay rent and bond in advance prior to the commencement of my tenancy.

Before signing I have read and considered the Renting Book explaining the Residential Tenancy Act 1997 which is available from The Office of Fair Trading or on the internet at

http://www.fairtrading.act.gov.au/pubs/Other/Other/Rent_Book_Sept_2002.pdf

I have read and acknowledge the above information

Signature of Applicant: _____ Date: _____